



## DEVELOPMENT ENTITLEMENT PROCESS

The Development Entitlement Process is the process by which projects are approved for development, in accordance with Series 400 and 500 of the Development Code (Chapter 88). This includes Rezoning applications, Master Planned Developments, Preliminary Plats, etc. The Development Management Division (DMD) is responsible for overseeing this process, and providing support to the [City Plan Commission](#) (CPC) and the [Board of Zoning Adjustment](#) (BZA). DMD also assists the development community by making recommendations to those bodies regarding land use issues for current projects.

The Land Development Division (LDD) participates in the Development Entitlement Process by providing review and recommendations to DMD regarding public infrastructure requirements to support the development projects, once an application has been filed. LDD assigns a Plan Review Engineer to each project, prior to the Development Review Committee (DRC) meeting, who provides recommendation on Conditions, plan revision comments, and general information. These recommendations and comments can be found on KIVAnet, by using the DMD provided project number (See the Web Access to Digital Comments under the LDD Plat Review and Resubmittal Process).

If there are questions or concerns regarding recommendations and comments they should be discussed directly with the Plan Review Engineer, prior to DRC meeting, rather than at CPC. If needed, contact the Plan Review Engineer for a draft copy of the recommended conditions, plan comments and general information. The Plan Review Engineer can be reached at (816) 513-1500, Option 2. Once a DMD Staff Report is issued to CPC, the DMD Staff member can only suggest revisions to the recommendations and comments as part of the staff presentation to CPC. Final revisions would be subject to approval by the Commission.